

Policy on Allergies Intolerances and Individual Child Management

The nursery shall ascertain from the parent/carer placing the child if any allergies/intolerance or conditions exist by using the Child & Client Information form at the time of registration. This will be updated every year and parents are instructed to advise the nursery if there is any change in circumstances throughout the year.

It is important that the nursery as a whole is made aware of any allergies/intolerance or conditions a child may have whether it be through food the environment or health. This also includes management of existing medical and other conditions. Completing the Child & Client Information Form when the child starts nursery and updating it at least every year will achieve this by containing confirmation in writing from the parent explaining the condition, allergy/intolerance and the type of reaction anticipated, the degree of severity, and the best way of handling any reaction if one should occur.

Display a chart in each room including the kitchen with the child's name what days he/she is in and what they are allergic/intolerant to or cannot eat. A guide to any allergens within our recipes is also kept in the kitchen for viewing. This must be pointed out to all staff including students, volunteers and new staff immediately.

All staff shall be advised of the circumstance when a child starts or when a change is notified to the nursery. It is the responsibility of each staff member to be aware of the condition of each child in all groups they care for and as a regular activity re-inspect each individual child's personal information to refresh their memories.

On a daily basis, it is the responsibility of the group main carer to inform the cook or person preparing the meal if a child in their group that has a food allergy/intolerance or special diet requirements is in nursery that day.

Food cooked for special diet requirements must be prepared separately and served away from other foods. When taken to the room it must be identified to the main carer who is responsible for that group.

This policy was reviewed and amended on 7th March 2020.